



**Minutes of the
City Commission for the City of Traverse City**

Regular Meeting

April 4, 2016

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were in attendance: Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Gary Howe, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Carruthers presided at the meeting.

As requested by Mayor Pro Tem Richardson, Agenda Item 2 (h) was removed from the Consent Calendar for full discussion.

As requested by Commissioner Werner, Agenda Item 2 (c) was removed from the Consent Calendar for full discussion.

2. Consent Calendar

Moved by Richardson, seconded by Shamroe, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. The minutes of the March 21, 2016, Regular Meeting, be approved.
- b. The Mayor and City Clerk execute an amendment to the contract with B & B Environmental (contract originally authorized May 4, 2015), for catch basin and storm filter treatment system work in Fiscal Year 2016/2017, in the amount of \$59,550, more or less, such amendment subject to approval as

to its substance by the City Manager and its form by the City Attorney, with funds available in the Local, Major and MDOT State Highway Funds.

- c. Removed from the Consent Calendar.
- d. The resolution recommending approval of the request for a new Redevelopment Liquor License with Class C Liquor License privileges from Gaijin Restaurant, LLC, be adopted, and that the City Clerk be authorized to issue a Liquor License Registration to Gaijin Restaurant, LLC, to operate such license at 136 East Front Street, Suite A.
- e. The City Manager be authorized to issue a confirming purchase/service order in the amount of \$13,946.11 to Lemmen Oil Company for 9,999 gallons of dyed #2 ultra-low sulfur diesel fuel without additives priced at \$1.39475 per gallon with funds available in the Garage Fund.
- f. The City Manager be authorized to issue a confirming purchase order in the amount of \$12,544.38 to Scotland Oil Co. for 9,500 gallons of unleaded gasoline priced at \$1.320461 per gallon with funds available in the Garage Fund.
- g. The Mayor and City Clerk execute a unit prices contract with Shoreline Power Services, Inc. in the amount of \$53,989, more or less, at the unit prices indicated in its bid, for the 2016 Larry C. Hardy Parking Garage Backup Power Generator Project, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds available in the Capital Projects Fund.
- h. Removed from the Consent Calendar.

CARRIED unanimously

Items removed from the Consent Calendar

- a.

Consideration of authorizing a purchase order for the purchase of 14 multi-parking space pay stations and related signage, as recommended by

the Downtown Development Authority Board of Trustees.

The following addressed the Commission:

Rob Bacigalupi, Downtown Development Authority Executive
Director

Nicole VanNess, Parking Administrator

Moved by Richardson, seconded by Howe, that the City Manager be authorized to issue a purchase order to T2 Systems, in the amount not to exceed \$184,417.00 for a minimum of 14 multi-space pay stations, with funds available in the Parking System fund, and recurring available in the Parking System fund.

CARRIED unanimously.

b.

Consideration of approving the road salt order for the 2016/2017 winter.

The following addressed the Commission:

Marty Colburn, City Manager
Dave Green, Director of Public Services
Rick Brown, 234 Fairlane Drive

Moved by Lewis, seconded by Haas, that the City Manager be authorized to approve ordering 500 tons of bulk salt and 400 tons of backup salt through the State of Michigan's MIDeal program and that a report regarding use of salt be given to the City Commission for consideration no later than second meeting in September.

CARRIED unanimously.

3. Old Business

3(a).

Consideration of authorizing a contract for the 2016 Garland Street Reconstruction Project and authorizing a related inter-fund loan to fund a portion of the project.

The following addressed the Commission:

Marty Colburn, City Manager

Tim Lodge, City Engineer

Russ Soyring, City Planning Director

Rob Bacigalupi, Downtown Development Authority Executive Director

Moved by Lewis, seconded by Haas, that the Mayor and City Clerk execute a contract with Elmer's in the amount of \$1,639,379.15, more or less, with Bid Alternates 200, 201, and 202, for the 2016 Garland Street Reconstruction Project, with funds available in the Capital Projects Fund, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney and further that funding participation in the amount of \$320,000 be requested from Traverse City Light and Power for street lights, in the amount of \$60,000 from the City's Wastewater Fund for sanitary sewer, and in the amount of \$53,750 from the Brownfield Grant for eligible environmental related items; and further that the TIF 97 Fund receives an interfund loan from the TIF 2 Fund in the amount of \$400,000 for the period of one year at an interest rate of .61%, which is equivalent to the rate of a one-year treasury note in order to provide the funds necessary for TIF 97 to pay for this project.

Rick Buckhalter, 932 Kelley Street

Roll Call:

Yes: Haas, Howe, Lewis, Shamroe, Richardson, Carruthers.

No: Werner.

CARRIED.

3(b).

Consideration of authorizing a purchase and sale agreement to sell the City-owned property at 517 Wellington Street and 519 Franklin Street for the operation of an emergency shelter.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Werner, seconded by Haas, that the Mayor and City Clerk execute an agreement that authorizes the sale of 517 Wellington Street and 519 Franklin Street to Safe Harbor for \$50,000 and additional consideration including emergency shelter services for the operation of an emergency shelter facility, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney; and any related necessary documents to effect this transfer.

Commissioner Lewis moved to amend the motion.

By consensus of Commissioner Werner and Commissioner Haas, the motion was amended to read that the Mayor and City Clerk execute an agreement that authorizes the sale of 517 Wellington Street and 519 Franklin Street to Safe Harbor for \$50,000 and additional consideration including emergency shelter services for the operation of an emergency shelter facility, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney; and any related necessary documents to effect this transfer and further that the parties will negotiate with future parties coming forward to develop 519 Franklin Street with affordable housing.

Peter Starkel, Chairperson of Safe Harbor Grand Traverse

Rick Buckhalter, 932 Kelley Street

Kathleen Brown, 234 Fairlane Drive

Rick Brown, 234 Fairlane Drive

Patricia Nugent, 1163 Willowpoint Drive

Jo Bartlett, 807 East State Street

Michael Ullman, 261 Midtown Drive

Tom Point, 626 East Eighth Street, President of Stations Association

Sharon Newman, 401 Washington Street

Larry Bates, 131 East. 16th Street, City Business Owner

Tom Auer, 5767 Franklin Woods Drive, Peninsula Township

Mark Jensen, 7081 Cherrywood Court, Peninsula Township, City Business Owner

Timothy Gray, 123 ½ East Front Street

Marg Eckert, 3950 Scenic Ridge, Garfield Township

Florance Morrison, 14068 Bay Wiew Avenue, Peninsula Township

Donna Olendorf, 2239 Carroll Road, Peninsula Township

Kay Kraphol, 333 West Eleventh Street

Randy Burgess, 6065 Sterling Road, Peninsula

Barb Shimnoski, 1357 Vic Way, East Bay Township

Ryan Hannon, 2279 South Airport Road, Goodwill Industries Street

Outreach Coordinator

Deborah Shaw, 402 Wadsworth Street

Tony Lentych, 718 Highland Park Drive, Executive Director of the Housing Commission

Gary Hubble, 5351 Blair Townhall Road, Blair Township

Mark Ryan, 1240 Oak Terrace Drive, Garfield Township

Dale Ostema, 1713 Indian Woods Drive

Jose Lopez-Chapa, 1189 Manitou Drive, Garfield Township

Abi Andrewjack, 4162 Huntington Drive, Acme Township

Peter Starkel, 701 Westminster Road, Chairperson of Safe Harbor Grand Traverse

Elliot Morrison, 14068 Bayview Avenue

Jeff Lewis, 808 West 11th Street

Jamie Hall, 3580 Summer Farms Lane

Lauren Tribble -Laucht, City Attorney

Moved by Richardson to table consideration of authorizing a purchase and sale agreement to sell the City-owned property at 517 Wellington Street and 519 Franklin Street for the operation of an emergency shelter.

Due to the lack of a second, the motion to table was not before the Commission.

Roll Call:

Yes: Haas, Howe, Lewis, Shamroe, Werner, Carruthers.

No: Richardson.

CARRIED.

There being no objection, Mayor Carruthers declared a recess at 9:45 p.m.

4. New Business

4(a).

Consideration of adopting a resolution authorizing the relocation of the Precinct 8 Polling Place from the Grand Traverse County Civic Center, to the Cafeteria of the Governmental Center, located at 400 Boardman Avenue, which has been determined by the City Clerk to be a suitable location for relocation of the polling place.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Richardson, seconded by Howe, that the relocation of the Polling Place (voting precinct) for Precinct 8 from the Grand Traverse County Civic Center at 1125 West Civic Center Drive to the Cafeteria in the lower level of the Governmental Center at 400 Boardman Avenue, which has been determined by the City Clerk as a suitable location for a polling place as outlined in his March 29, 2016, communication, be approved.

CARRIED unanimously.

5. Appointments

5(a).

Consideration of approving an appointment to the Election Commission.

Moved by Lewis, seconded by Richardson, that Heather Halt be appointed to one unexpired three-year term (seat previously held by John Walton), expiring December 11, 2017 on the Election Commission.

CARRIED unanimously.

5(b).

Consideration of establishing an ad hoc interview committee to make a recommendation regarding appointments to the TIF 2 Development Area Citizens Council.

Moved by Shamroe, seconded by Werner, that an ad hoc interview committee be established to make recommendation regarding a minimum of nine appointments to the TIF 2 Development Area Citizens Council; and that Commissioners Shamroe, Haas, and Werner be appointed to such Committee, with Commissioner Shamroe to serve as Chair.

CARRIED unanimously.

5(c).

Consideration of accepting the resignation of Metta Lansdale from the Traverse City Arts Commission and appointing an ad hoc interview committee to make a recommendation regarding appointment to the vacancy.

Moved by Lewis, seconded by Werner, that the resignation of Metta Lansdale be accepted, and that an ad hoc interview committee be established to make recommendation regarding one three-year term expiring April 4, 2019 on the Traverse City Arts Commission, seat held by Metta Lansdale; and that Commissioners Lewis, Howe, and Carruthers be appointed to such Committee, with Commissioner Howe to serve as Chair.

CARRIED unanimously.

5(d).

Consideration of appointment by the Mayor to the Traverse Area District Library Board.

Moved by Richardson, seconded by Shamroe, that the resignation of Geoff

Streit from the Traverse Area District Library dated January 27, 2016, be accepted; and that the Mayor's appointment of Emma Moyer to an unexpired four-year term (seat previously held by Geoff Streit) expiring December 31, 2018, on the Traverse Area District Library Board, be approved.

CARRIED unanimously.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Communication from the Traverse City Light and Power Executive Director regarding the direction of Traverse City Light and Power.
 3. 2014/2015 Annual Report from Traverse City Light and Power.
 4. Minutes of the United States Coast Guard Committee meeting of January 7, 2016.
- e. Reports and correspondence from non-City officials.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Christie Minervini, 118 17th Street
Bill O'Brien, 117 North Cedar Street
Tony Lentych, 718 Highland Park Drive, Executive Director of
Traverse City Housing Commission
Bill Wiesner, 7998 East Fouch Road

Mayor Pro Tem Richardson departed at 10:12 p.m.

3. Mayor and City Commissioners.

Commissioner Howe
Commissioner Haas
Marty Colburn, City Manager

8. Adjournment

There being no objection, Mayor Carruthers declared the meeting adjourned at 10:16 pm.

Katelyn Zeits, CMC
Deputy City Clerk

Approved: _____, _____
(Date) (Initials)